

MINUTES of the
Meeting of the Board of Directors
Oklahoma CASA Association, Inc.
November 10, 2009, 1:00 pm to 3:00 pm
Centennial Office Complex
3813 North Santa Fe, Suite 116, Oklahoma City, OK 73118

I. Call to Order: 1:12 p.m.

II. Roll Call

Sheila Baker	Present	Crystal Huff	Present
Maria Lambert	Present	Pam Dose	Absent
Joe Clytus	Present	Lee Ann Limber	Present
Tiana Douglas	Present	Nance Diamond	Present
Ron Harp	Present	Karla Luginbill	Present
		Natalie Shirley	Present: left 1:50

NOTE: Sheila Baker is stepping down as President due to personal priorities. Sheila will leave board completely when replacement is found.

Others present:

Sheryl Marseilles, Interim Executive Director
Denise Hill, Executive Assistant
Stacey Brooks, Program Grant Manager
Kay Ray, CPA
Sean Lepard, Lobbyist
Nadine McIntosh, SW OK CASA
Kassie Hair, 2nd Dist. CASA
Judge Carter,

III. Discussion and Possible Action on October 13, 2009, Minutes

a. October 13, 2009, Meeting Minutes. Ron Harp moved to accept 10/13/2009 minutes. Joe Clytus, seconded. Motion carried.

Sheila Baker	Yes	Crystal Huff	Yes
Maria Lambert	Yes	Pam Dose	Absent
Joe Clytus	Yes	Lee Ann Limber	Yes
Tiana Douglas	Yes	Nance Diamond	Yes
Ron Harp	Yes	Karla Luginbill	Yes
		Natalie Shirley	Yes

IV. Discussion and Possible Action on Financial Report, Kay Ray, CPA.

a. October 30, 2009 Financial Statement.

Change wording in the Financial Policies, page 6, second paragraph, from “*with standard accounting practices*” to “*in accordance with generally accepted accounting principles*”. Ron Harp moved to accept 10/30/2009 Financial Statements. Maria Lambert, seconded. Motion carried.

Sheila Baker	Yes	Crystal Huff	Yes
Maria Lambert	Yes	Pam Dose	Absent
Joe Clytus	Yes	Lee Ann Limber	Yes
Tiana Douglas	Yes	Nance Diamond	Yes
Ron Harp	Yes	Karla Luginbill	Yes
		Natalie Shirley	Yes

V. Discussion and Possible Action on Election of New Treasurer. Take action on the election of candidate for Treasurer. Natalie Shirley moved to accept candidate, Joe Clytus. Karla Luginbill, seconded. Motion carried.

Sheila Baker	Yes	Crystal Huff	Yes
Maria Lambert	Yes	Pam Dose	Absent
Joe Clytus	O	Lee Ann Limber	Yes
Tiana Douglas	Yes	Nance Diamond	Yes
Ron Harp	Yes	Karla Luginbill	Yes
		Natalie Shirley	Yes

VI. Discussion and Possible Action on Letter from Tri-County CASA: Shelia Baker and Sheryl Marseilles. Letter regarding OCASA transparency issues were resolved prior to meeting. Letter included in Board Packet. No action required.

VII. Local Program Director’s Report- Letter to Board of Directors. Lee Ann Limber. Letter included in Board Packet. No action required.

VIII. Discussion and Possible Action on Search Committee Report: Tiana Douglas No response from National CASA to date. Set timeline and revise ED job description by end of Nov. OCASA will be placing ad first week of December in the Daily Oklahoman, Center for Non Profit, and JobsOK.com. Review resumes by February 15, 2010. Interviews last two weeks of February and go for having the new ED hired by May 1, 2010.

IX. Business not known within 24 hours of this meeting

X. Adjournment: 2:17 p.m.

Sheila Baker, President

Date

*Next Board Meeting will be **March 9, 2010.**
Items not addressed by 3:00pm will be postponed until the next meeting.*