

MINUTES

Meeting of the Board of Directors of the Oklahoma CASA Association, Inc.

July 14, 2009, 1:00 P.M.

Centennial Office Complex
3813 North Sante Fe, Suite 202
Oklahoma City, OK 73118

I. Call to Order

By Shelia Baker at 1:04 p.m.

II. Roll Call

Sheila Baker	Present	Crystal Huff	Absent
Maria Lambert	Absent	Pam Dose	Present
Joe Clytus	Present	Lee Ann Limber	Present
Tiana Douglas	Present	Karen Losson - Wolf	Present 1:11p.m.
Ron Harp	Present	Karla Luginbill	Present
		Natalie Shirley	Present

Others present:

Sheryl Marseilles, Interim Director
Denise Hill, Executive Assistant
Stacey Brooks, Program Grant Manager
Jennifer Hunter, Director of Marketing

III. Discussion and Possible Actions on the July 14, 2009, meeting minutes.

Joe Clytus motioned to accept minutes. Natalie Shirley, seconded. Minutes accepted, motion carried.

Joe Clytus	Yes	Lee Ann Limber	Abstain
Pam Dose	Yes	Karen Losson-Wolf	-----
Tiana Douglas	Yes	Karla Luginbill	Yes
Ron Harp	Yes	Natalie Shirley	Yes
Crystal Huff	Abstain	Maria Lambert	Absent
Shelia Baker	Yes		

IV. Program Presentation: CASA of Oklahoma County:

Lee Ann Limber, Director presented on the history and status of CASA of Oklahoma County. Jennifer Hunter of Oklahoma CASA (and Volunteer of the Year for CASA of Oklahoma County) provided a case presentation. Lee Ann finished the presentation by stating that there is no monetary reward for the incredible work of a CASA volunteer. These dedicated volunteers go out on their own time to represent the best interest of children whom are wards of the court.

V. Discussion and Possible Action on FY 2010 Budget Revision:

Karla Luginbill motioned to approve Budget Revision. Pam Dose, seconded. Motion carried.

Joe Clytus	Yes	Lee Ann Limber	Yes
Pam Dose	Yes	Karen Losson-Wolf	Yes
Tiana Douglas	Yes	Karla Luginbill	Yes
Ron Harp	Yes	Natalie Shirley	Yes
Crystal Huff	Yes	Maria Lambert	Absent
Shelia Baker	Yes		

VI. Discussion and Possible Action on Interim Director Report, Sheryl Marseilles: CASA held harmless from cuts of the upcoming fiscal year. However, local programs should anticipate and prepare for a 10% cut for FY 2011. OAG facilitated next year's contract. Changes include incorporating submission of our monthly financial report and "fraud detection audit." DHS contract remained at \$225,000 for FY 2010. There will be a delay in the receipt of funds from National CASA. The following grants have been submitted: OBF- \$10,000.00 for annual conference (pending) and CJA - \$17,000 for annual conference (approved). We are presently reviewing the FY 2010 potential sources of funding. In September, program directors will begin the process of developing service outcomes that we will tract statewide. (see attached report). Natalie Shirley made motion to accept Interim Director's report as presented. Karla Luginbill seconded.

Joe Clytus	Yes	Lee Ann Limber	Yes
Pam Dose	Yes	Karen Losson-Wolf	Yes
Tiana Douglas	Yes	Karla Luginbill	Yes
Ron Harp	Yes	Natalie Shirley	Yes
Crystal Huff	Yes	Maria Lambert	Absent
Shelia Baker	Yes		

VII. Discussion and Possible Action on Financial Report. Ron Harp motioned to accept financial report. Lee Ann Limber, seconded. Motion carried.

Joe Clytus	Yes	Lee Ann Limber	Yes
Pam Dose	Yes	Karen Losson-Wolf	Yes
Tiana Douglas	Yes	Karla Luginbill	Yes
Ron Harp	Yes	Natalie Shirley	Yes
Crystal Huff	Yes	Maria Lambert	Absent
Shelia Baker	Yes		

VIII. Discussion and Possible action on Local Program Grant contracts FY'2010: Stacey Brooks, Grant Manager. Every full program member meets all requirements stated in the policy for membership and funding. Provisional member program, Eastern Oklahoma Youth Services, Inc. d/b/a Northwest Oklahoma CASA in Woodward does not currently meet all the requirements for full membership and funding. They have received six months of start-up funding (\$5000) from January to June 2009. It is recommended giving them another six months of provisional funding (\$5000) from July to December 2009 and having them re-apply for full membership and funding at mid-year. (see attached report)

Joe Clytus	Yes	Lee Ann Limber	Abstain
Pam Dose	Abstain	Karen Losson-Wolf	Yes
Tiana Douglas	Yes	Karla Luginbill	Abstain
Ron Harp	Yes	Natalie Shirley, 1:46	Yes
Crystal Huff	Abstain	Maria Lambert	Absent
Shelia Baker	Yes		

IX. Discussion and Possible Action on Audit Committee Report, Ron Harp. Waiting on proposals to be submitted.

X. Discussion and Possible Action on Legislative report, Shawn Lepard. Shawn was unable to attend meeting.

XI. Consideration of Motion to Adjourn to Executive Session, pursuant to _25 O. S. 307.B(1). Karla Luginbill moved to adjourn to Executive Session, Lee Ann Limber, seconded. Motion carried.

Shelia Baker	Yes	Lee Ann Limber	Yes
Pam Dose	Yes	Karen Losson-Wolf	Yes
Tiana Douglas	Yes	Karla Luginbill	Yes
Ron Harp	Yes	Natalie Shirley	Yes
Crystal Huff	Yes	Maria Lambert	Absent
Joe Clytus	Yes		

XII. Consideration of Motion to Return from Executive Session, pursuant to _25 O. S. 307.B(1). Karla Luginbill moved to return from Executive Session, Tiana Douglas seconded. Motion carried.

Shelia Baker	Yes	Lee Ann Limber	Yes
Pam Dose	Yes	Karen Losson-Wolf	Yes
Tiana Douglas	Yes	Karla Luginbill	Yes
Ron Harp	Yes	Natalie Shirley	Yes
Crystal Huff	Yes	Maria Lambert	Absent
Joe Clytus	Yes		

XIII. Business not known within 24 hours of this meeting.

XIV. Adjournment: Karla Luginbill, moved to adjourn. Natalie Shirley, seconded the motion. Motion carried.

Shelia Baker, President

Date