

“Special” Meeting of the Board of Directors  
 Oklahoma CASA Association, Inc.  
**October 13, 2009, 11:00 pm to 1:00 pm**  
 Centennial Office Complex  
 3813 North Santa Fe, Suite 116, Oklahoma City, OK 73118

**I. Call to Order:** 11:13 a.m.

**II. Roll Call**

|               |         |                     |         |
|---------------|---------|---------------------|---------|
| Sheila Baker  | Present | Crystal Huff        | Absent  |
| Maria Lambert | Present | Pam Dose            | Absent  |
| Joe Clytus    | Present | Lee Ann Limber      | Present |
| Tiana Douglas | Present | Karen Losson - Wolf | Present |
| Ron Harp      | Absent  | Karla Luginbill     | Absent  |
|               |         | Natalie Shirley     | Present |

**Others present:**

Sheryl Marseilles, Interim Executive Director  
 Denise Hill, Executive Assistant  
 Stacey Brooks, Program Grant Manager  
 Kay Ray, CPA

**III. Discussion and Possible Action on Minutes.**

- a.** August 28, 2009 Special Meeting Minutes. Joe Clytus moved to accept 08/28/2009 minutes. Tiana Douglas, seconded. Motion carried.

|               |        |                   |        |
|---------------|--------|-------------------|--------|
| Joe Clytus    | Yes    | Lee Ann Limber    | Yes    |
| Pam Dose      | Absent | Karen Losson-Wolf | Yes    |
| Tiana Douglas | Yes    | Karla Luginbill   | Absent |
| Ron Harp      | Absent | Natalie Shirley   | Yes    |
| Crystal Huff  | Absent | Maria Lambert     | Yes    |
| Shelia Baker  | Yes    |                   |        |

- b.** September 8, 2009 Meeting Minutes. Tiana Douglas moved to accept the 09/08/2009 minutes. Joe Clytus, seconded. Motion carried.

|               |        |                   |        |
|---------------|--------|-------------------|--------|
| Joe Clytus    | Yes    | Lee Ann Limber    | Yes    |
| Pam Dose      | Absent | Karen Losson-Wolf | Yes    |
| Tiana Douglas | Yes    | Karla Luginbill   | Absent |
| Ron Harp      | Absent | Natalie Shirley   | Yes    |
| Crystal Huff  | Absent | Maria Lambert     | Yes    |
| Shelia Baker  | Yes    |                   |        |

**IV. Discussion and Possible Action on Financial Report** Natalie Shirley moved to accept the Financial Report. Joe Clytus, seconded. Motion carried.

|               |        |                   |        |
|---------------|--------|-------------------|--------|
| Joe Clytus    | Yes    | Lee Ann Limber    | Yes    |
| Pam Dose      | Absent | Karen Losson-Wolf | Yes    |
| Tiana Douglas | Yes    | Karla Luginbill   | Absent |
| Ron Harp      | Absent | Natalie Shirley   | Yes    |
| Crystal Huff  | Absent | Maria Lambert     | Yes    |
| Shelia Baker  | Yes    |                   |        |

**V. Discussion and Possible Action on Fulfilling Board Vacancy.** Lee Ann Limber, moved to accept the filling of board vacancy with Nance Diamond. Tiana Douglas, seconded. Motion carried.

|               |        |                   |        |
|---------------|--------|-------------------|--------|
| Joe Clytus    | Yes    | Lee Ann Limber    | Yes    |
| Pam Dose      | Absent | Karen Losson-Wolf | Yes    |
| Tiana Douglas | Yes    | Karla Luginbill   | Absent |
| Ron Harp      | Absent | Natalie Shirley   | Yes    |
| Crystal Huff  | Absent | Maria Lambert     | Yes    |
| Shelia Baker  | Yes    |                   |        |

**VI. Discussion and Possible Action on additions to Amendments to Financial Policies and Procedures.** Joe Clytus moved to accept the Amendments to Financial Policies and Procedures. Karen Wolf, seconded. Motion carried.

|               |        |                   |        |
|---------------|--------|-------------------|--------|
| Joe Clytus    | Yes    | Lee Ann Limber    | Yes    |
| Pam Dose      | Absent | Karen Losson-Wolf | Yes    |
| Tiana Douglas | Yes    | Karla Luginbill   | Absent |
| Ron Harp      | Absent | Natalie Shirley   | Yes    |
| Crystal Huff  | Absent | Maria Lambert     | Yes    |
| Shelia Baker  | Yes    |                   |        |

**VII. Discussion and Possible Action on Bylaws Report.** *Tabled until November 10, 2009 Board meeting.*

**VIII. Consideration of Motion to Adjourn into Executive Session**, pursuant to 25 O.S. 307 B(1). Discussion on Personnel issues.

- a. Discussion and Possible action to adjourn to Executive Session
- b. Announcement of Chair as to necessity of Board action as a result of Action to Return from Executive Session
- c. Executive Session
- d. Vote as a result of Executive Session

|               |        |                   |        |
|---------------|--------|-------------------|--------|
| Joe Clytus    | Yes    | Lee Ann Limber    | Yes    |
| Pam Dose      | Absent | Karen Losson-Wolf | Yes    |
| Tiana Douglas | Yes    | Karla Luginbill   | Absent |
| Ron Harp      | Absent | Natalie Shirley   | Yes    |
| Crystal Huff  | Absent | Maria Lambert     | Yes    |
| Shelia Baker  | Yes    |                   |        |

**IX. Consideration of Motion to Return from Executive Session, pursuant to 25 O. S. 307.B(1)**. Natalie Douglas moved to return from Executive Session, Joe Clytus seconded. Motion carried.

|               |        |                   |        |
|---------------|--------|-------------------|--------|
| Joe Clytus    | Yes    | Lee Ann Limber    | Yes    |
| Pam Dose      | Absent | Karen Losson-Wolf | Yes    |
| Tiana Douglas | Yes    | Karla Luginbill   | Absent |
| Ron Harp      | Absent | Natalie Shirley   | Yes    |
| Crystal Huff  | Absent | Maria Lambert     | Yes    |
| Shelia Baker  | Yes    |                   |        |

**X. Business not known within 24 hours of this meeting :** Tiana Douglas recommended the need to establish a committee to conduct a fund raiser to raffle off Natalie's Harley Davidson motorcycle. Joe Clytus will Chair. Tiana Douglas, Karen Wolf and Chuck Wolf will volunteer.

**XI. Adjournment**

*Next Board Meeting will be **January 12, 2010.***

*Items not addressed by 3:00pm will be postponed until the next meeting.*