

# MINUTES

Meeting of the Board of Directors  
of the Oklahoma CASA Association, Inc.  
**September 8, 2009, 1:00 P.M. – 3:00 P.M.**  
Centennial Office Complex  
3813 North Sante Fe, Suite 116  
Oklahoma City, OK 73118

## **I. Call to Order**

By Shelia Baker at 1:06 p.m.

## **II. Roll Call**

Sheila Baker	Present	Crystal Huff	Absent
Maria Lambert	Present	Pam Dose	Present
Joe Clytus	Absent	Lee Ann Limber	Present
Tiana Douglas	Present	Karen Losson - Wolf	Present
Ron Harp	Present	Karla Luginbill	Absent
		Natalie Shirley	Present

### **Others present:**

Sheryl Marseilles, Interim Director  
Denise Hill, Executive Assistant  
Stacey Brooks, Program Grant Manager  
Shawn Lepard, Lobbyist

## **III. Discussion and Possible Action on 07/14/09 Board Meeting Minutes and 08/28/2009 Special Board Meeting Minutes:** Ron Harp, moved to accept minutes. Maria Lambert seconded. Motion carried.

Joe Clytus	Absent	Lee Ann Limber	Yes
Pam Dose	Yes	Karen Losson-Wolf	Yes
Tiana Douglas	Yes	Karla Luginbill	Absent
Ron Harp	Yes	Natalie Shirley	Abstain
Crystal Huff	Absent	Maria Lambert	Yes
Shelia Baker	Yes		

## **IV. Discussion and Possible Action on Interim Director's Report:** Natalie Shirley moved to accept Interim Directors report. Ron Harp, seconded. Motion carried.

Shelia Baker	Yes	Lee Ann Limber	Abstain
Pam Dose	Yes	Karen Losson-Wolf	Yes
Tiana Douglas	Yes	Karla Luginbill	Absent
Ron Harp	Yes	Natalie Shirley	Yes
Crystal Huff	Absent	Maria Lambert	Yes
Joe Clytus	Absent		

**V. Discussion and Possible Action on Financial Report.** Tiana Douglas moved to accept Financial Report for audit. Pam Dose seconded. Discussion occurred. Tiana withdrew motion to accept Financial Report for audit due to need for clarification in financial statements. Tiana is meeting with Kay Ray, CPA and will ask questions about format of report and will what the Board would like to see on the report. Natalie moved to accept Financial Report, excluding financial statements until further clarification. Ron Harp seconded. Unanimous approval. Motion carried.

Shelia Baker	Yes	Lee Ann Limber	Yes
Pam Dose	Yes	Karen Losson-Wolf	Yes
Tiana Douglas	Yes	Karla Luginbill	Absent
Ron Harp	Yes	Natalie Shirley	Yes
Crystal Huff	Absent	Maria Lambert	Yes
Joe Clytus	Absent		

**VI. Discussion and Possible Action on Financial Policies.** Ron Harp moved to accept additions to financial policies. Tiana Douglas seconded.

Shelia Baker	Yes	Lee Ann Limber	Yes
Pam Dose	Absent	Karen Losson-Wolf	Yes
Tiana Douglas	Yes	Karla Luginbill	Absent
Ron Harp	Yes	Natalie Shirley	Yes
Crystal Huff	Absent	Maria Lambert	Yes
Joe Clytus	Absent		

**VII. Discussion and Possible Actions to additions to Personnel Handbook/Policies.** Ron Harp moved to accept proposal. Pam Dose, seconded. Motion carried.

Shelia Baker	Yes	Lee Ann Limber	Yes
Pam Dose	Absent	Karen Losson-Wolf	Yes
Tiana Douglas	Yes	Karla Luginbill	Absent
Ron Harp	Yes	Natalie Shirley	Yes
Crystal Huff	Absent	Maria Lambert	Yes
Joe Clytus	Absent		

**VIII. Business not known within 24 hours of this meeting.**

**IX. Open Discussion.**

Natalie Shirley offered her husband’s Harley up for sale at event that we can plan for in the near future as CASA Fundraiser. Shelia suggested a raffle. Sheryl suggested ebay. Natalie also suggested a Taco Truck and D.J. Natalie will pay to have at event.

**Business not known within 24 hours of this meeting.**

**X. Adjournment:** Shelia Baker moved to adjourn, Ron Harp, seconded the motion. Motion carried.

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**Shelia Baker, President**

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**Date**