

MINUTES

Meeting of the Board of Directors of the Oklahoma CASA Association, Inc.

April 14, 2009 1:00 p.m.

Centennial Office Complex

3813 N. Santa Fe Ave, Suite 116 Oklahoma City, OK 73118

I. Call to Order

By Shelia Baker at 1:08 p.m.

II. Roll Call

Sheila Baker	Present	Crystal Huff	Present
Maria Lambert	Present	Pam Dose	Present
Joe Clytus	Present	Lee Ann Limber	Present
Tiana Douglas	Present	Karen Losson - Wolf	Present
Ron Harp	Present	Karla Luginbill	Present
		Natalie Shirley	Present, 1:27

Others present:

Sheryl Marseilles, Interim Director
Denise Hill
Stacey Brooks
Jennifer Hunter
Greg Myner
Kathy Johnson
Judge Carter
Shawn Lepard, 1:42

III. Program Presentation: 2009 State Conference video, Judge Alcorn, Oklahoma County CASA, Oklahoma CASA Association's, "Judge of the Year".

IV. Discussion and Possible Actions on the January 13, 2009, meeting minutes. Ron Harp motioned to accept minutes. Karla Luginbill, seconded. Correction of the November board meeting to 11/10/2009. Motion carried.

Joe Clytus	Yes	Lee Ann Limber	Yes
Pam Dose	Yes	Karen Losson-Wolf	Yes
Tiana Douglas	Yes	Karla Luginbill	Yes
Ron Harp	Yes	Natalie Shirley	absent
Crystal Huff	Yes	Maria Lambert	Yes
Shelia Baker	Yes		

V. Discussion and Possible Action of the Financial Report and Management Oversight Policy

- a. Financial Report and YTD Summary. Joe Clytus motioned to accept financial report. Ron Harp, seconded. Motion carried.

Shelia Baker	Yes	Lee Ann Limber	Yes
Pam Dose	Yes	Karen Losson-Wolf	Yes
Tiana Douglas	Yes	Karla Luginbill	Yes
Ron Harp	Yes	Natalie Shirley	absent
Crystal Huff	Yes	Maria Lambert	Yes
Joe Clytus	Yes		

- b. Ratification of Executive Committee decision to amend budget category “Program Training” from \$2,000.00 to \$13,000.00. Ron Harp motioned to accept amendment of Program Training budget, Karen Luginbill, seconded. Motion carried.

Shelia Baker	Yes	Lee Ann Limber	Yes
Pam Dose	Yes	Karen Losson-Wolf	Yes
Tiana Douglas	Yes	Karla Luginbill	Yes
Ron Harp	Yes	Natalie Shirley	absent
Crystal Huff	Yes	Maria Lambert	Yes
Joe Clytus	Yes		

- c. FY 2009 Budget Revision. Tiana Douglas motioned to accept budget revision. Joe Clytus, seconded. Motion carried.

Shelia Baker	Yes	Lee Ann Limber	Yes
Pam Dose	Yes	Karen Losson-Wolf	Yes
Tiana Douglas	Yes	Karla Luginbill	Yes
Ron Harp	Yes	Natalie Shirley	absent
Crystal Huff	Yes	Maria Lambert	Yes
Joe Clytus	Yes		

VI. Discussion and Possible action on revised Board meeting calendar 2009. Karla Luginbill, moved to accept revised board calendar, Ron Harp seconded. Motion carried.

- **May 12, 2009**
- **July 14, 2009**
- **September 8, 2009**
- **November 10, 2009**

Shelia Baker	Yes	Lee Ann Limber	Abstain
Pam Dose	Yes	Karen Losson-Wolf	Yes
Tiana Douglas	Yes	Karla Luginbill	Yes
Ron Harp	Yes	Natalie Shirley	Yes
Crystal Huff	Yes	Maria Lambert	Yes
Joe Clytus	Yes		

VII. Discussion and Possible Action on Executive Committee Report. Pam Dose moved to accept, Karla Luginbill, seconded. Motioned carried.

Shelia Baker	Yes	Lee Ann Limber	Yes
Pam Dose	Yes	Karen Losson-Wolf	Yes
Tiana Douglas	Yes	Karla Luginbill	Yes
Ron Harp	Yes	Natalie Shirley	absent
Crystal Huff	Yes	Maria Lambert	absent
Joe Clytus	Yes		

VIII. Consideration of Motion to Adjourn to Executive Session, pursuant to 25 O. S. 307.B(1). Crystal Huff moved to adjourn to Executive Session, Karla Luginbill seconded. Motion carried.

Shelia Baker	Yes	Lee Ann Limber	Yes
Pam Dose	Yes	Karen Losson-Wolf	Yes
Tiana Douglas	Yes	Karla Luginbill	Yes
Ron Harp	Yes	Natalie Shirley	Yes
Crystal Huff	Yes	Maria Lambert	Yes
Joe Clytus	Yes		

IX. Consideration of Motion to Return from Executive Session, pursuant to 25 O. S. 307.B(1). Ron Harp moved to return from Executive Session, Natalie Shirley seconded. Motion carried.

Shelia Baker	Yes	Lee Ann Limber	Yes
Pam Dose	Yes	Karen Losson-Wolf	Yes
Tiana Douglas	Yes	Karla Luginbill	Yes
Ron Harp	Yes	Natalie Shirley	Yes
Crystal Huff	Yes	Maria Lambert	Yes
Joe Clytus	Yes		

X. Actions resulting from Executive Session:

Hire Attorney -- Ron Harp moved to accept, Joe Clytus, seconded. Motion carried.

Shelia Baker	Yes	Lee Ann Limber	Yes
Pam Dose	Yes	Karen Losson-Wolf	Yes
Tiana Douglas	Yes	Karla Luginbill	Yes
Ron Harp	Yes	Natalie Shirley	Yes
Crystal Huff	Yes	Maria Lambert	Yes
Joe Clytus	Yes		

Adopt Comprehensive Plan -- Ron Harp moved to accept, Crystal Huff seconded. Motioned carried.

Shelia Baker	Yes	Lee Ann Limber	Yes
Pam Dose	Yes	Karen Losson-Wolf	Yes
Tiana Douglas	Yes	Karla Luginbill	Yes
Ron Harp	Yes	Natalie Shirley	Yes
Crystal Huff	Yes	Maria Lambert	Yes
Joe Clytus	Yes		

Shelia Baker to appoint Audit Committee -- Tiana Douglas moved to accept, Lee Ann Limber seconded. Motion carried.

Shelia Baker	Yes	Lee Ann Limber	Yes
Pam Dose	Yes	Karen Losson-Wolf	Yes
Tiana Douglas	Yes	Karla Luginbill	Yes
Ron Harp	Yes	Natalie Shirley	Yes
Crystal Huff	Yes	Maria Lambert	Yes
Joe Clytus	Yes		

Hire Kay Ray as CPA -- Lee Ann Limber moved to accept, Natalie Shirley seconded. Motion carried.

Shelia Baker	Yes	Lee Ann Limber	Yes
Pam Dose	Yes	Karen Losson-Wolf	Yes
Tiana Douglas	Yes	Karla Luginbill	Yes
Ron Harp	Yes	Natalie Shirley	Yes
Crystal Huff	Yes	Maria Lambert	Yes
Joe Clytus	Yes		

Adjournment: Natalie Shirley moved to adjourn. Joe Clytus seconded the motion. Motion carried. 3:03 p.m.

Shelia Baker, President

Date