

MINUTES

Meeting of the Board of Directors of the Oklahoma CASA Association, Inc.

January 13, 2009 1:00 p.m.

Centennial Office Complex

3813 N. Santa Fe Ave, Suite 116 Oklahoma City, OK 73118

I. Call to Order

By Shelia Baker at 1:07 p.m.

II. Roll Call

Sheila Baker	Present	Crystal Huff	Present
Maria Lambert	Absent	Pam Dose	Present
Joe Clytus, 1:09p	Present	Lee Ann Limber	Present, 1:10p
Tiana Douglas, 1:08p	Present	Karen Losson - Wolf	Present
Ron Harp	Present	Karla Luginbill	Present
		Natalie Shirley	Absent

Others present:

Sheryl Marseilles, Interim Director
Denise Hill
Stacey Brooks
Mark Pendergraft
Jennifer Hunter
Greg Myner

Public Comment: Mark Pendergraft

Discussion regarding complaint against Oklahoma County CASA, DHS worker and the ADA.

III. Discussion and Possible Actions on Minutes on the Special Meeting, December 16, 2008, minutes. Ron Harp motioned to accept minutes. Joe Clytus, seconded. Correction to agenda title, Motion carried.

Joe Clytus	Yes	Lee Ann Limber	Yes
Pam Dose	Yes	Karen Losson-Wolf	Yes
Tiana Douglas	Yes	Karla Luginbill	Yes
Ron Harp	Yes	Natalie Shirley	absent
Crystal Huff	Abstain	Maria Lambert	absent
Shelia Baker	Yes		

IV. Discussion and Possible Action on Interim-Director's Report: Sheryl discussed the upcoming events/trainings, state conference, "A Day with DHS", etc. Sheryl also recommended that we develop a solid procedure on dealing with complaints. Sheryl will be working on complaint procedures to put in place, so that the Executive Director hired won't have to deal with this particular issue. Our role is not to manage programs. It was reported that the Oklahoma Bar Association has not signed contract and requested copies of all receipts and invoices from last year's conference before signing a contract that provides funding for the upcoming 2009 conference. Invoices were submitted and we should hear back from them sometime in early February. Sheryl discussed the status of the National CASA Grant that she is working on. Sheryl has contacted a bookkeeper and they are scheduled to meet next week. Working on the PR plan with National CASA.

V. Discussion and Possible Action of the Financial Report, Sheryl Marseilles

- a. Financial Report, December 2008. Joe Clytus motioned to accept financial report for audit. Lee Ann Limber, seconded. Motion carried.

Shelia Baker	Yes	Lee Ann Limber	Yes
Pam Dose	Yes	Karen Losson-Wolf	Yes
Tiana Douglas	Yes	Karla Luginbill	Yes
Ron Harp	Yes	Natalie Shirley	absent
Crystal Huff	Yes	Maria Lambert	absent
Joe Clytus	Yes		

- b. FY 2009-2010 budget. Joe Clytus motioned to accept FY 2009-2010 budget, Lee Ann Limber, seconded. Motion carried.

Shelia Baker	Yes	Lee Ann Limber	Yes
Pam Dose	Yes	Karen Losson-Wolf	Yes
Tiana Douglas	Yes	Karla Luginbill	Yes
Ron Harp	Yes	Natalie Shirley	absent
Crystal Huff	Yes	Maria Lambert	absent
Joe Clytus	Yes		

- VI. Discussion and Approval of FY 09 contract for programs eligible for mid-year funding.** Stacey Brooks, Program Grant Manager, gave overview of the programs that met the requirements for requesting funding. Tiana Douglas moved to accept recommendation for funding, Ron Harp seconded. Motion carried.

Shelia Baker	Yes	Lee Ann Limber	Abstain
Pam Dose	Abstain	Karen Losson-Wolf	Yes
Tiana Douglas	Yes	Karla Luginbill	Abstain
Ron Harp	Yes	Natalie Shirley	absent
Crystal Huff	Abstain	Maria Lambert	absent
Joe Clytus	Yes		

- VII. Discussion and Possible Action on Goals and Objectives 2009-2010.** Sheryl Marseilles, Interim Director presented Goals and Objectives. Pam Dose moved to accept, Karla Luginbill, seconded. Motioned carried.

Shelia Baker	Yes	Lee Ann Limber	Yes
Pam Dose	Yes	Karen Losson-Wolf	Yes
Tiana Douglas	Yes	Karla Luginbill	Yes
Ron Harp	Yes	Natalie Shirley	absent
Crystal Huff	Yes	Maria Lambert	absent
Joe Clytus	Yes		

- VIII. Consideration of Motion to Adjourn to Executive Session, pursuant to 25 O. S. 307.B(1).** Tiana Douglas moved to adjourn to Executive Session, Ron Harp seconded. Motion carried.

Adjournment: Tiana Douglas made a motion to adjourn. Ron Harp seconded the motion. Motion carried. 4:00 p.m.

Shelia Baker, President

Date