

## MINUTES

Meeting of the Board of Directors  
Oklahoma CASA Association, Inc.  
**March 9, 2010, 1:30 p.m. – 3:00 p.m.**

Centennial Office Complex  
3813 North Santa Fe, Ste. 116, Oklahoma City, OK 73118  
Off: (405) 524-8999, Fax: (405) 524-7222

### I. Call to Order: 1:40 p.m., Tiana Douglas, President

### II. Roll Call:

Tiana Douglas	Present	Pam Dose	Present
Natalie Shirley	Present	Crystal Huff	Present
Joe Clytus	2:12 pm	Maria Rosales-Lambert	Present
Ron Harp	Present	Scott Mitchell	Present
Lee Ann Limber	2:39 pm	Nance Diamond	Absent
Karla Luginbill	Present		

Shawn Leopard gave an update on some bills he has been tracking. HB 2465 and 2466 will be Attorney General's appropriation. 17.5% cut for 2011. OCASAA might look at 20% for budgeting purposes. Randy Terrill (committee chair) is very supportive of CASA. SB 2274 adoption bill should add that CASA Volunteer has access. Shawn invited programs to contact and meet individually with their legislators.

### III. Discussion and Possible Action on Minutes

- a. January 12, 2010 Meeting Minutes. Ron Harp moved to accept 01/12/10 minutes. Karla Luginbill seconded. Motion carried. **Approved** with correction on item VII.

Tiana Douglas	Y	Pam Dose	Y
Natalie Shirley	Y	Crystal Huff	Y
Joe Clytus	A	Maria Rosales-Lambert	O
Ron Harp	Y	Scott Mitchell	Y
Lee Ann Limber	A	Nance Diamond	A
Karla Luginbill	Y		

- b. February 3, 2010 Special Meeting Minutes. Ron Harp moved to accept 02/03/10 meeting minutes. Karla Luginbill seconded. Motion carried. **Approved**

Tiana Douglas	Y	Pam Dose	Y
Natalie Shirley	Y	Crystal Huff	Y
Joe Clytus	A	Maria Rosales-Lambert	Y
Ron Harp	Y	Scott Mitchell	Y
Lee Ann Limber	A	Nance Diamond	A
Karla Luginbill	Y		

The mission of the Oklahoma CASA Association is to present a statewide voice for abused and neglected children by enhancing the growth of CASA programs throughout Oklahoma.

**IV. Discussion and Possible Action on Financial report, Kay Ray, CPA**  
Joe Clytus moved to accept financial report. Natalie Shirley seconded.  
Motion carried.

Tiana Douglas	Y	Pam Dose	Y
Natalie Shirley	Y	Crystal Huff	Y
Joe Clytus	Y	Maria Rosales-Lambert	Y
Ron Harp	Y	Scott Mitchell	Y
Lee Ann Limber	A	Nance Diamond	A
Karla Luginbill	Y		

**V. Discussion and Possible Action on Personnel Committee report.** Sheryl Marseilles. Nepotism policy – strike everything in paragraph 1 except last sentence. Maria Lambert motioned to accept Personnel Committee report. Ron Harp seconded. Motion carried.

**a. Personnel Policies amendments. Approved** with amendments.

Tiana Douglas	Y	Pam Dose	Y
Natalie Shirley	Y	Crystal Huff	Y
Joe Clytus	Y	Maria Rosales-Lambert	Y
Ron Harp	Y	Scott Mitchell	Y
Lee Ann Limber	A	Nance Diamond	A
Karla Luginbill	Y		

**VI. Discussion and Possible Action on By-Laws Committee report, Pam Dose.**

**a. Re-stated By-Laws.** Committee met. Still working on Form 1092 request from IRS. Nothing in original bylaws about voting rights for individual members. Tabled until next Regular Board Meeting.

**VII. Discussion and Possible Action on Search Committee report.** Tiana Douglas, Maria Lambert, Natalie Shirley, and Joe Clytus. Reports that 4 candidates have been selected for interviews scheduled for 03/10/10 and will be 30 minutes each. No action required.

**VIII. Discussion and Possible Action on Fund Raising Committee report.**  
Committee working on coordinating next meeting date.

**IX. Discussion and Possible Action on Directors Report.** Sheryl Marseilles: IRS Form 990 needs to be completed by May 1, 2010. Program funding won't be taking any cuts this year due to unused funding.

Schedule A located – quarterly report submitted to Attorney General's office. OCASAA have been submitting all along.

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Outcomes Measurement – Statewide outcomes developed a logic model. No action required.

**X. Consideration of Motion to Adjourn into Executive Session, pursuant to 25 O.S. 307 B(1).**

Tiana Douglas	Y	Pam Dose	Y
Natalie Shirley	Y	Crystal Huff	Y
Joe Clytus	Y	Maria Rosales-Lambert	Y
Ron Harp	Y	Scott Mitchell	Y
Lee Ann Limber	A	Nance Diamond	A
Karla Luginbill	Y		

**XI. Adjourn out of Executive Session.** Karla Luginbill motion to come out of Executive Session. Natalie Shirley seconded. Motioned carried.

Tiana Douglas	Y	Pam Dose	Y
Natalie Shirley	Y	Crystal Huff	Y
Joe Clytus	Y	Maria Rosales-Lambert	Y
Ron Harp	Y	Scott Mitchell	Y
Lee Ann Limber	A	Nance Diamond	A
Karla Luginbill	Y		

**XII. Business not known within 24 hours of this meeting.**

**XIII. Adjournment**

*Next Board Meeting will be **May 11, 2010**.  
Items not addressed by 3:00 p.m. will be postponed until the next meeting.*